

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, October 11, 2005

The Brookings County Board of County Commissioners met in regular session on Tuesday, October 11, 2005, with the following members present: Dennis Falken, Donald Larson, Deanna Santema, and Emil Klavetter. Mary Negstad was absent for personal reasons. Also present: Stephanie Vogel, Wm. Mark Kratochvil, Kelly Bakken, Robert Hill, Todd Struwe, Vicki Buseth, Ted Eggebraaten, Joyce Dragseth, Matt Archer, Allen Falken, Jeff Anderson, Mel Kloster, Gary Heldt, Dean Gulbranson, Brian Eclov, and Jill Fier.

CALL TO ORDER

Chairperson Falken called the meeting to order.

CONSENT AGENDA

Chairperson Falken declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the October 11, 2005 Commission Meeting, and the minutes from the October 4, 2005 Commission Meeting.

Welfare Matters: Case # 05-105A for utilities was approved; Case # 05-157 for utilities was approved; Case # 05-004HSC for admit fee was approved.

Travel/Education: Mark Anawski to go to Sturgis, SD on October 5-8, 2005 to attend SWAT Training. Kristin Olsen to go to Sioux Falls, SD on October 11, 2005 to attend the SD Safety Conference. Rose Marie Stee to go to Madison, SD on October 20, 2005 to attend the 4-H Leader's Meeting; to go to Clear Lake, SD on November 16, 2005 to attend the Community Leader's Meeting. Laurie Tangen to go to Salem, SD on September 19, 2005 to attend the Volunteer Training and Parenting Class; to go to Mitchell, SD on September 8, 2005 to attend the State CFEL Meeting; to go to Flandreau, SD on September 12, 2005 to attend the Senior Program.

ROUTINE BUSINESS

Motion by Santema, seconded by Klavetter, to approve the following claims. Roll Call Vote: Larson "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes. ACTION PROCESS SERVING,COURT CASE EXPENSE \$23.00; AGFIRST FARMERS COOP,LEPC \$128.00; ALLIED OIL & SUPPLY,SUPPLIES & MATERIALS \$129.68; AMERICAN STAMP & MARKING,SUPPLIES & MATERIALS \$34.77; ARCHER, MATTHEW,PAYROLL RECEIVABLE/EMPLOY \$500.00; AULT, CYNDI,PAYROLL RECEIVABLE/EMPLOY \$691.00; BAKKEN, KELLY,PAYROLL RECEIVABLE/EMPLOY \$500.00; BECKMAN, EUGENE & SONS,REPAIRS & MAINT. \$1030.39; BOZIED OIL CO INC,REPAIRS AND MAINTENANCE \$187.00; BRKGS. CITY UTILITIES,TELEPHONE \$14461.16; BRKGS CO TREASURER,SUPPLIES & MATERIALS \$2535.00; BRKGS DAILY REGISTER,PERSONAL SERVICES \$82.50; BROOKINGS POLICE DEPT.,DISPATCH SERVICE-BRKGS CI \$37000.00; BROWN, DENISE,PAYROLL RECEIVABLE/EMPLOY \$500.00; CALLIES, KIM E.,TRANSCRIPTS (NON) \$136.00; CARLSON, DAVID, RENT \$200.00; CELLULAR ONE,TELEPHONE \$785.76; CENTRAL BUSINESS SUPPLY,SUPPLIES & MATERIALS \$426.74; CENTURY BUSINESS PRODUCT,SUPPLIES & MATERIALS \$50.71; CLAREY'S SAFETY EQUIP INC,DOJ/OJP \$3543.00; CLITES ELECTRIC INC,DENTENTION CENTER \$2405.10; CUSTOM MICRO,DATE PROCESSING/SOFTWARE

\$13440.00; DAVE'S COLLISION REPAIR,REPAIRS AND MAINTENANCE \$239.85; DEN-WIL INC,RENTALS \$788.12; DRAGSETH, JOYCE,TRAVEL & CONFERENCE \$261.00; EAST DAKOTA WATER DEVE.,AMOUNT HELD FOR WATER CON \$426.71; FALKEN, DENNIS,TRAVEL & CONFERENCE \$134.24; FEDEX,PROFESSIONAL SERV. & FEES \$9.33; FISHBACK INS AGENCY,PROFESSIONAL SERV. & FEES \$150.00; FIXIT SHOP,REPAIRS & MAINT. \$47.85; FOERSTER WHOLESALE SUPPLY,SUPPLIES & MATERIALS \$95.00; FOX, YOUNGBERG & LEWNO,OTHERS (CT APP. ATTY.) \$174.70; G&K SERVICES,REPAIRS & MAINT. \$466.73; GENEUX, NICHOLAS,AM'T HELD FOR SHERIFF TRU \$199.00; GLOVER, ALAN,JUVENILE DEFENSE \$148.00; GOVERNOR'S INN,TRAVEL & CONFERENCE \$1300.00; HAGEDORN, JAMES,PAYROLL RECEIVABLE/EMPLOY \$500.00; HAROLD'S PRINTING,SUPPLIES & MATERIALS \$65.50; HARTSEL, PATRICIA J.,TRANSCRIPTS (NON) \$18.80; HAUGEN, RICHARD,PAYROLL RECEIVABLE/EMPLOY \$500.00; HILLYARD INC,SUPPLIES & MATERIALS \$177.47; HOMESTEAD DO-IT CENTER,SUPPLIES & MATERIALS \$20.30; HOUFEK, CHRIS,PAYROLL RECEIVABLE/EMPLOY \$500.00; HURON CULVERT & TANK,SUPPLIES & MATERIALS \$8736.52; INSTY-PRINTS,SUPPLIES & MATERIALS \$81.14; INTER-LAKES COMM. ACTION,COMMUNITY WORKER \$629.00; INTERSTATE TELECOM. COOP,DATABASE SERVICE-ITC \$713.45; JOHNSON, JEROME,TRANSCRIPTS (NON) \$92.20; JOHNSON, MARY,PAYROLL RECEIVABLE/EMPLOY \$500.00; KLAVETTER, EMIL,TRAVEL & CONFERENCE \$174.70; KLOSTER, MEL,DAY MEALS \$750.96; KNEEBONE, DALE L,PAYROLL RECEIVABLE/EMPLOY \$500.00; LILLA, CHRISTOPHER L.,PAYROLL RECEIVABLE/EMPLOY \$500.00; MCI WORLDCOM,UTILITIES \$336.16; MEDIACOM,UTILITIES \$55.95; MEESTER AUTO REPAIR,REPAIRS & MAINT. \$50.00; MILLS PROPERTY MANAGEMENT,RENTAL/1921 BLDG. \$1451.35; MINNEHAHA COUNTY AUDITOR,PROFESSIONAL SERV. & FEES \$270.00; NAT'L CRIME PREVENTION,4-H EVENTS & LIT. \$140.25; NAT'L 4-H COUNCIL,4-H EVENTS & LIT. \$134.55; NELSON, NANCY J.,ADULT DEFENSE \$1004.18; NOGELMEIER, AMBERLYN,PAYROLL RECEIVABLE/EMPLOY \$500.00; O'BRIEN, SEAN M.,OTHERS (CT APP. ATTY.) \$1703.14; OFFICE SYSTEMS INC,SUPPLIES & MATERIALS \$332.31; OLD DOMINION BRUSH,SUPPLIES & MATERIALS \$804.50; OLLERICH, ASHLEY,PAYROLL RECEIVABLE/EMPLOY \$500.00; OLSON, ROBERT,PAYROLL RECEIVABLE/EMPLOY \$500.00; PARENT, PHILLIP,ADULT DEFENSE \$1729.00; QUAM, BENJAMIN,PAYROLL RECEIVABLE/EMPLOY \$500.00; RFD,PUBLISHING \$696.08; RAMKOTA INN,TRAVEL & CONFERENCE \$600.00; RAMKOTA INN,TRAVEL & CONFERENCE \$213.00; REVENUE, S.D. DEP'T.,BLOOD TESTS \$199577.29; RUNNING'S BIG "R",SUPPLIES & MATERIALS \$333.18; SHRM,TRAVEL & CONFERENCE \$160.00; SANTEMA, DEANNA,TRAVEL & CONFERENCE \$600.00; SCHAUB, KEVIN,AM'T HELD FOR SHERIFF TRU \$199.00; SD SHERIFF'S ASS'N,TRAVEL & CONFERENCE \$65.00; SDSU WORKSTUDY ACC'T.,WORK STUDY \$574.74; G4S JUSTICE SERVICES, INC,TRAVEL & CONFERENCE/GRANT \$208.12; SIOUX FALLS TWO WAY RADIO,CITIZEN CORP. \$6451.75; SIOUX VALLEY ENERGY,UTILITIES \$40.00; SIOUX VALLEY WIRELESS,TELEPHONE \$35.95; SLOWEY CRT REPORTING,PROFESSIONAL SERV. & FEES \$155.00; SMITH, JODY O.,ADULT DEFENSE \$415.47; SPENCE, KRISTA,PAYROLL RECEIVABLE/EMPLOY \$500.00; SPRINT,TELEPHONE \$33.52; STATE OF SOUTH DAKOTA,REPAIR & MAINTENANCE \$38.25; STEE, ROSE MARIE,DAY MEALS \$698.04; STEFFENSEN, CHAD, RENT \$350.00; STOLTENBURG, MICHAEL,PAYROLL RECEIVABLE/EMPLOY \$500.00; SWEEBE, BART,PAYROLL RECEIVABLE/EMPLOY \$500.00; TANGEN, LAURIE,DAY MEALS \$587.68; THOMPSON, MICHAEL B.,ADULT DEFENSE \$148.74; VS/ADRDL,PROFESSIONAL SERVICE \$98.70; VANDENBERG LAW FIRM,ABUSE & NEG.CHILD DEFENSE \$629.00; VERIZON WIRELESS,TELEPHONE \$94.29; VLASMAN, BARRY L.,ADULT DEFENSE \$1054.50; WW TIRE SERVICE INC,SUPPLIES & MATERIALS \$110.00; WAGNER REAL ESTATE,INSPECTION FEES \$900.00; WALMART COMMUNITY,SUPPLIES & MATERIALS \$185.84; WEST GROUP,LAW BOOKS \$973.36; WHITE CITY,TELEPHONE \$84.98; XEROX CORP,REPAIRS AND MAINTENANCE \$116.65; ADELAINE, MICHAEL,JURY & WITNESS \$15.76; ANDERSON,

DEWAYNE, JURY & WITNESS \$50.64; ANDERSON, MARSHA, JURY & WITNESS \$10.64; ARNDT, LYLE, JURY & WITNESS \$55.12; BAILEY, ROBERT, JURY & WITNESS \$10.64; BARTLING, PHYLLIS, JURY & WITNESS \$10.64; BAUMAN, ROGER, JURY & WITNESS \$19.60; BENNETT, DON, JURY & WITNESS \$10.64; BENNETT, DONIELLE, JURY & WITNESS \$10.64; BOLSTAD, CAROL, JURY & WITNESS \$13.20; BROEKEMEIER, NYLA, JURY & WITNESS \$12.56; BROKMEIER, SUSANNE, JURY & WITNESS \$10.64; BROWN, ARNOLD, JURY & WITNESS \$51.92; BRUNS, HARLAN, JURY & WITNESS \$19.60; CALMUS, WILLIAM, JURY & WITNESS \$18.32; CRAPSER, JEANNETTE, JURY & WITNESS \$10.64; DOYSCHER, AARON, JURY & WITNESS \$15.76; EGGEBRAATEN, LAREE, JURY & WITNESS \$24.08; EMMETT, BEVERLY, JURY & WITNESS \$19.60; ERICKSON, ALENE, JURY & WITNESS \$10.64; FJERSTAD, CASSANDRA, JURY & WITNESS \$11.92; FOERSTER, DAVID, JURY & WITNESS \$50.64; GAARD, ROBERT, JURY & WITNESS \$10.64; GILKERSON, DAVID, JURY & WITNESS \$11.28; GUNDERSON, JULIE, JURY & WITNESS \$14.48; HALL, CHRISTOPHER, JURY & WITNESS \$10.64; HARTMANN, AMBER, JURY & WITNESS \$19.60; HAYES, MARY, JURY & WITNESS \$10.64; HILDEBRANDT, RICKEY, JURY & WITNESS \$10.64; HINTZ, VICKI, JURY & WITNESS \$11.28; HOSS, CYNTHIA, JURY & WITNESS \$11.28; JENSEN, DAWN, JURY & WITNESS \$14.48; JENSEN, LELAND, JURY & WITNESS \$11.92; JOHNSON, DAVID, JURY & WITNESS \$14.48; JONES, FAYE, JURY & WITNESS \$11.28; JORGENSEN, JAMAE, JURY & WITNESS \$10.64; KIEPKE, KENT, JURY & WITNESS \$10.64; KLEINJAN, JAY, JURY & WITNESS \$14.48; KREITLOW, BERT, JURY & WITNESS \$60.24; LAMB, AUDREY, JURY & WITNESS \$22.80; LAUER, RICHARD, JURY & WITNESS \$13.84; LECKEY-SWANSON, LISA, JURY & WITNESS \$11.92; LENGKEEK, LANCE, JURY & WITNESS \$10.64; LERDAL, JAMES, JURY & WITNESS \$10.64; LIVINGSTON, JOHN, JURY & WITNESS \$51.28; MCCARTHY, DAWN, JURY & WITNESS \$11.28; MOUTSOGLOU, JOYCE, JURY & WITNESS \$11.92; MURTAZA, ALI, JURY & WITNESS \$12.56; NELSON, BRIAN, JURY & WITNESS \$19.60; OLSON, CAROL, JURY & WITNESS \$29.20; PEDERSON, JULIA, JURY & WITNESS \$22.80; PHELPS, BRADY, JURY & WITNESS \$11.92; POLLMANN, JANICE, JURY & WITNESS \$11.28; RAUSCHER, DORINDA, JURY & WITNESS \$12.56; REED, LEE, JURY & WITNESS \$13.84; REED, TIMOTHY, JURY & WITNESS \$10.64; REINHILLER, THOMAS, JURY & WITNESS \$50.64; RENKLY KEITH, JURY & WITNESS \$22.80; ROACH, GREGORY, JURY & WITNESS \$10.64; ROCK, MARCUS, JURY & WITNESS \$50.64; ROELOFSEN, JANET, JURY & WITNESS \$24.72; SAVAGE, ROBIN, JURY & WITNESS \$10.64; SCHAAF, LEAH, JURY & WITNESS \$11.28; SCHADE, FLORENCE, JURY & WITNESS \$11.28; SCHUTZ, JOHN, JURY & WITNESS \$10.64; SHERMAN, GREGORY, JURY & WITNESS \$59.60; SMITH, KAYLA, JURY & WITNESS \$11.28; SMITH, KYMBERLI, JURY & WITNESS \$22.80; STARKWEATHER, KAREN, JURY & WITNESS \$10.64; STEEN TYLER, JURY & WITNESS \$54.48; THOMAS, SUSAN, JURY & WITNESS \$15.76; URQUHART, DONALD, JURY & WITNESS \$10.64; WARD, WAYNE, JURY & WITNESS \$10.64; WESTBY, CARL, JURY & WITNESS \$11.28; WHEELER, DAVID, JURY & WITNESS \$16.40; WIESE, MARCUS, JURY & WITNESS \$50.64; WILSON, DEANNA, JURY & WITNESS \$15.12; WISKUR, BRADLEY, JURY & WITNESS \$64.08; WISKUR, MICHAEL, JURY & WITNESS \$22.80

Zoning and Drainage Director, Robert Hill met with the board to introduce Intern, Allen Falken and to discuss Drainage Matters.

Emergency Management Director, Todd Struwe met with the board to discuss Drainage Matters, CERT Graduation, Water Damage Issues, and the Storm Ready Meeting.

Treasurer, Vicki Buseth met with the board to distribute Revenue Reports and the Brookings County Treasurer's Motor Vehicle Revenue Report and Tax Totals for September 2005.

Highway Superintendent, Ted Eggebraaten met with the board to discuss the upcoming replacement of Emergency Bridge and Box Culverts on 46 & 40, correspondence from the Department of Energy, and to present for approval the Final Pay Request for Highway 23 Improvement.

Motion by Klavetter, seconded by Santema, to approve and authorize Chairperson Falken to sign the Final Pay Request for the Highway 23 Improvements Brookings County, SD; Project # P6317(00) PCEMS 6734. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Nye," Falken "Aye." Motion passes.

Director of Equalization, Joyce Dragseth met with the board to introduce Appraiser, Matt Archer and to discuss School, Certification, Building Permits, and upcoming Travel.

Weed and Pest Supervisor, Gary Heldt met with the board to discuss the Weed and Mosquito Spraying Programs, Recertification, and the upcoming Board Meeting.

Extension Agent, Mel Kloster met with the board to discuss Plot Work, Harvest Progress, and the upcoming Annual Conference and After School Programs.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted, the Auditor's Account with the Treasurer for the month of September 2005 is as follows:

September 2005	\$6,657,962.63
Total amount of deposits in banks.....	
Total amount of actual cash: Currency.....	8,504.00
Coins.....	67.52
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days.....	168,933.75
Itemized list of all items, checks, and drafts in Treasurer's possession over 3 days...	328.00
Insufficient checks.....	140.15
T O T A L	<u>\$6,835,936.05</u>

Zoning and Drainage Director, Robert Hill met with the board to present the following plat for approval.

Motion by Larson, seconded by Santema, to approve for recording purposes Resolution 05-45. A Resolution for the plat of Block 1 Tate Addition in the W ½ SE ¼ of Section 18-109-50 in the County of Brookings, South Dakota. Role Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Motion by Santema, seconded by Klavetter, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$3,284.50; Reason: Program Funding 2004 Citizens Corps Grant; Receipt # 93065: Line #22600X4295222. Roll Call Vote: Klavetter "Aye," Larson "Aye," Santema "Aye," Falken "Aye." Motion passes.

Motion by Klavetter, seconded by Larson, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$90,800.00; Reason: Program Funding for 2004 DOJ/OJP Equipment Grant; Receipt # 93224: Line #22600X4296222. Roll Call Vote: Larson "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

Motion by Santema, seconded by Klavetter, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$3,752.50; Reason: Program Funding 2004 Citizens Corps Grant; Receipt # 93224: Line #22600X4295222. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Motion by Klavetter, seconded by Larson, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$1,030.00; Reason: Program Funding for 2004 DOJ/OJP LETPP Grant; Receipt # 93248: Line #22600X4292222. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Motion by Larson, seconded by Santema, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$244.37; Reason: Program Funding 2004 Citizens Corps Grant; Receipt # 93274: Line #22600X4295222. Roll Call Vote: Klavetter "Aye," Larson "Aye," Santema "Aye," Falken "Aye." Motion passes.

Motion by Santema, seconded by Klavetter, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$10,500.00; Reason: Program Funding for 2004 DOJ/OJP Equipment Grant; Receipt # 93274: Line #22600X4296222. Roll Call Vote: Larson "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

REGULAR BUSINESS

Bruce Town Mayor, Jeff Anderson met with the board to discuss the possible Transfer of Property to the Town of Bruce, SD. It was the consensus of the board, to prepare the necessary Documents and Resolution for action on Tuesday, October 18, 2005.

Zoning & Drainage Director, Robert Hill and Dean Gulbranson met with the board to discuss Resolution # 05-46. A Resolution Authorizing Rezoning of property from Agricultural District to Lake Park District.

Motion by Santema, seconded by Klavetter, to approve and authorize Chairperson Falken to sign Resolution # 05-46. A Resolution Authorizing Rezoning of Property from Agricultural District to Lake Park District. Role Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Resolution #05-46

A Resolution Authorizing Rezoning of property from Agricultural District to Lake Park District.

WHEREAS, JR Farms, Inc. (represented by Dean Gulbranson) made an application to the Brookings County Board of Adjustment to rezone property from Agricultural District to Lake Park District,

WHEREAS, the Brookings County Zoning Board approved the application to rezone at its October 4, 2005 meeting;

WHEREAS SDCL 11-2-30 requires the Brookings County Commission to adopt or reject the change;

THEREFORE BE IT RESOLVED, that the following property be rezoned from Agricultural District to Lake Park District:

The SE1/4 of the NE1/4 of Section 28, Township 109 North, Range 50 West of the 5th P.M., Brookings County, South Dakota, less that portion platted as "Plat of Lake Park Addition and Lot 12A of Lake Park First Addition in Government lot 7 and the SE1/4 NE1/4, part of E1/2 NE1/4, Lots 6 Exc Platted Area of Sec. 28-T109N-R50W, (Medary Township) 5th P.M. in Brookings County, South Dakota."

Dated this 11th day of October, 2005

Dennis Falken, Chairperson
Brookings County Commission

ATTEST:

Janet Willmott, Auditor
Brookings County

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters, a Request to Fill Vacancy, Accounts under the Brookings County Tax Identification Number, and Correspondence.

Be it noted, the board approved the following Personnel Action Notices: New Hire: Office Assistant, Glenda Skorseth. Resignation: Doris Knutson.

Motion by Klavetter, seconded by Larson, to approve and authorize Chairperson Falken to sign the Request to Fill Vacancy for an Equalization Clerk II in the Director of Equalization Office. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Larson discussed Western Power.

Commissioner Santema discussed Methamphetamines.

Commissioner Klavetter reported on the Planning and Zoning Meeting.

Commissioner Falken reported on the Workers' Compensation Annual Meeting.

ADJOURNMENT

Chairperson Falken declared the meeting adjourned until 8:30am Tuesday, October 18, 2005.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office